

Registration Information

Registration for classes begins Monday, July 3, 2006

Walk-In

Sign up in person at:

The City of Rocklin
Community Services —
Recreation Office
Sunset Center
2650 Sunset Blvd

Office Hours:

Monday - Friday
8:00am - 4:30pm

Mail-In

Send to:

Class Registration
Community Services —
Recreation Department
2650 Sunset Blvd
Rocklin, CA 95677

Please enclose completed, signed registration form with check or money order, payable to: "City of Rocklin." **Send at least a week before start of class date. We service walk-ins first. Call for registration confirmation.**

Drop It Off

After-hours registration may be dropped in the drive-up mail box near the marquee.

Website

Program information can be found on our website:
www.rocklin.ca.us

Waiting List

Once a class is filled, a waiting list will be taken. You may call 625-5200 to be placed on a waiting list. Advance registration is required for all classes and special programs. Classes may be cancelled due to insufficient registration. **Every effort is made to ensure that the information printed in the Recreation Guide is accurate; however, please be aware that program dates, prices, or descriptions may change periodically. In the event of a program change, every effort will be made to notify registrants in a timely manner.**

Registration Policies & Procedures

1. Program prices, dates, and times are subject to change.
2. In compliance with the Americans with Disabilities Act, the City of Rocklin encourages those with disabilities to participate in our programs. If you have special needs, please call us at 625-5200.
3. Registration is on a first-come, first-served basis.
4. Advance registration is required for all classes and special programs.
5. Lab (materials) fee may be included in class fee or paid to instructor at first class. Check specific class listing.
6. Class confirmation notices will **NOT** be sent. Mark your calendar and consider yourself enrolled unless otherwise notified.
7. No reduction of prices for late registration.
8. The City has established non-resident fees for recreation programs.
9. Enrollment for camps, trips, Kids Junction, Preschool, and sports leagues requires special registration forms and/or emergency/medical forms to be completed and signed.
10. Your check is your receipt unless a self-addressed, stamped envelope is enclosed.
11. Rocklin residents not paying by pre-printed Rocklin check may be required to confirm proof of residency to the satisfaction of the Park & Facilities Division.
12. The Department reserves the right to cancel any program.
13. Classes may be canceled due to insufficient registration numbers. Please make every effort to pre-register for courses.

Refund Policy

Refunds are issued only if a class is cancelled by the Department, and when date, time, or location of class changes to prohibit attendance. Allow up to 30 business days for processing. Refund requests must be in writing. Forms are available in the Community Services-Recreation Office. All requests are subject to approval. Request forms must be submitted at least three days prior to class start date. No other refunds, credits, or transfers will be made except under special circumstances.

Registration forms for Adult Sports Programs, Youth Sports Programs, Aquatics, and Recreational Classes can be printed off of the City of Rocklin website: www.rocklin.ca.us

Registration Form

Class registration begins Monday, July 3, 2006

Participant or legal guardian must complete the form in its entirety prior to the first class meeting.

Please make checks payable to the "City of Rocklin" and submit form with payment to:
Rocklin Community Services, 2650 Sunset Blvd., Rocklin, CA 95677

Participant's **LAST NAME:** _____

Address _____ City _____ Zip _____

Phone (Home) _____ (Work) _____

Email Address _____

Emergency Contact: Name _____ Phone _____

Participant(s) First Name (s)	DOB	Class Name	Registration Code	Price	Office

***Class Confirmation notices will NOT BE SENT. Consider yourself registered unless otherwise notified.**

Refund Policies

Refunds are issued only if a class is cancelled by the Department, and when date, time, or location of class changes to prohibit attendance. Allow up to 30 business days for processing. Refund requests must be in writing. Forms are available in the Community Services-Recreation Office. All requests are subject to approval. Request forms must be submitted at least three days prior to class start date. No other refunds, credits, or transfers will be made except under special circumstances.

Release & Indemnity

In consideration for being permitted by the City of Rocklin to participate in the above activity(ies), I hereby waive, release and discharge any and all claims for damages for personal injury, death, or property damage which I or my child (if participating) may have, or which hereafter accrue to me, or my child, against the city as a result of my or my child's participation in the activity(ies). This release is intended to discharge the city, its officers, officials, employees and volunteers, and any other involved public agencies from and against any and all liability arising out of or connected in any way with my or my child's participation in the activity(ies), even though that liability may arise out of the negligence or carelessness on the part of the persons or public agencies mentioned above. I further understand that accidents and injuries can arise out of the activity(ies); knowing the risks, nevertheless, I hereby agree to assume those risks and to release and to hold harmless all of the persons or agencies mentioned above who (through negligence or carelessness) might otherwise be liable to me, or my child (or my or my child's heirs or assigns) for damages. It is further understood and agreed that this waiver, release and assumption of risk is to be binding on my and my child's heirs and assigns. In addition, I agree to indemnify and hold harmless city and its officers, officials, employees and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of my or my child's participation in the activity(ies) described above, caused in whole or in part by my or my child's negligent act, except where caused by the active negligence, sole negligence, or willful misconduct of the city.

I HAVE CAREFULLY READ THE ABOVE RELEASE & INDEMNITY AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND AGREEMENT TO INDEMNIFY THE CITY AND I SIGN IT OF MY OWN FREE WILL.

Signature of Participant (if under 18, Parent or Guardian) _____

Date _____ **Name (Please Print)** _____

Photograph Release

I hereby grant to the City of Rocklin the absolute and irrevocable right and permission to use, reuse, and publish all pictures of me or my child taken in the course of City of Rocklin business. I fully understand that I hold no control over the use of the photograph(s) of which I or my child is a part. Further, I grant to the City of Rocklin, and those who the city may represent, the right to use my name or my child's name. I hereby release the City of Rocklin from any and all claims and demands arising out of, or in connection with, the use of the photograph(s), including any claims of libel. This authorization and release shall also apply to those working with, or in connection with, the City of Rocklin, as well as the person(s) who took the photograph(s). **I have fully read the foregoing and completely understand the contents.**

Signature of Participant (if under 18, Parent or Guardian) _____

Date _____ **Name (Please Print)** _____

Amount: _____ **Rect #** _____ **Check #** _____ **Date** _____ **By** _____

Amount: _____ **Rect #** _____ **Check #** _____ **Date** _____ **By** _____

Amount: _____ **Rect #** _____ **Check #** _____ **Date** _____ **By** _____